

# COUNCIL OF STATE HOME CARE ASSOCIATIONS

Council Annual Business Meeting (High Peaks Resort, Lake Placid, NY)

Record of Minutes

<b>Date:</b> 8/12/15	<b>Members Present:</b>	Chairwoman Vicki Hoak (PA), Vice Chair Jane Kelly (KS), Secretary/Treasurer Sarah Myers, CAE (OR) and Council Executive Members: Jan Grimes (IL), Joie Glenn (NM), Joanne Cunningham (NY), Casey Blumenthal (MT), Evan Reinhardt (IN), Annette Mays (OK), Kathy Messerli (MN), Gina Balkus (NH), Chrissy Buteas (NJ), Peter Cobb (VT), Bobby Lolley (FL), Deb Hoyt (CT).
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AGENDA	DISCUSSION	ACTION / FOLLOWUP
<b>Call to order</b>	Chairwoman Hoak called to order the 2015 annual business meeting at 9:59 a.m. EST.	

<b>WELCOME / GENERAL BUSINESS</b>	<p><b><u>General Business</u></b> Agenda, 2014 business meeting minutes and YTD finances distributed. Council reviewed 2014 minutes.</p>	<p><i><b><u>MOTION:</u></b> To approve the 2014 business meeting minutes was moved and 2nd. Without objection, motion carried.</i></p>
<b>FINANCIAL REPORT</b>	<p><b><u>Financial Overview</u></b> Secretary/Treasurer Myers reviewed finances as distributed and through 8-5-2015. Balance Sheet shows assets and liabilities/equities equal and totaling \$125,286.57. Dues yet to be accrued total \$6278.00 and fixed assets of \$2777.76 comprised of the Council website. Year-end predictions include \$18,000 in dues and sponsorships for Council events at \$27,100. Stipends awarded for Council member travel will equal \$2100.00.</p>	<p><i><b><u>MOTION:</u></b> To approve finances as presented was moved and 2nd. Without objection, motion carried.</i></p>
<b>SPECIAL RECOGNITIONS</b>	<p><b><u>Special Recognitions:</u></b> In recognition of her imminent retirement, a certificate of appreciation was presented to Joie Glenn of New Mexico who began her association leadership in 1991. Further recognitions will be made for other executives whose retirements are pending final dates of departure. (Peter Cobb - TBD)</p>	
<b>UPDATES</b>	<p><b><u>Updates:</u></b> Discussion of Council participation in new Partnership for Medicaid Home Care collaborative efforts pending. Council is committed as a founding member. Meeting of the collaborative will take place in Washington D.C. next week.</p>	<p>Chair Hoak to provide a report to Council members following the first meeting of Medicaid Council on August 18th.</p>

<p><b>UPDATES...CONT'D</b></p>	<p><u>Greenberg/Traurig (GT) agreement discussion.</u> A Council Advisory group will meet to work on priorities that will comprise the priorities the Council wishes to focus on. Propose to allow the Council Chair to act as Conduit between States and GT. Regular updates from GT with the Council will be planned for September and December of 2015 via conference call. Discussion of State generated comments on HHPPS FY 2016 proposed rules. Discussion of GT responsiveness to States as defined. Discussion of various potential conflicts with respective involved parties (Partnership/Council/GT). Discussion of selecting States to work on Advisory Committee that eliminates risk by participating States.</p> <p>General discussion of issues concerning unions and States. General discussion of implications of utilizing Partnership GT offer to Council.</p>	<p><b><i>MOTION:</i></b> <i>It was moved and 2nd to have officers serving on Council Board, not be same as Officers of the Forum. Without objection, motion carried.</i></p> <p><b><i>MOTION:</i></b> <i>It was moved and 2nd to have members of the GT Council Advisory Committee not be officers of the Forum of States. With one objection from (VT) motion carried.</i></p> <p>Secretary/Treasurer Myers (OR) will conduct survey of Council members to determine which Partnership agencies are NOT members of Council State associations.</p>
<p><b>COUNCIL DUES</b></p>	<p><b><u>Council Dues Restructuring</u></b> Discussion of keeping current dues structure and allowing for hardship policy to be implemented and offered.</p>	<p><b><i>MOTION:</i></b> <i>It was moved and 2nd to keep State association dues to Council at \$500 annually with the creation of a hardship policy to be implemented by the Council Executive Committee. Discussion followed on: Future increase in services/benefits may necessitate revision of dues; investment of Council assets in future projects to benefit member States. Motion restated. Without objection, motion carried.</i></p>
<p><b>COUNCIL BOARD ELECTION</b></p>	<p><b><u>Upcoming Board Election</u></b> Timing for election is before year-end. Past President Marcia Tetterton to lead Nominating Committee. Open seats include all officers and the board seats represented by D. Chalios (CA), T. Rogers (NC/SC), and C. Buteas (NJ).</p>	
<p><b>2016 LEADERSHIP RETREAT</b></p>	<p><b><u>2016 Council of States Leadership Retreat / Location</u></b> Proposed dates and locations: Salt Lake City, UT prior to ASAE meeting Aug. 14-16; Chicago, IL and Key West, FL.  Discussion of merit of proposed locations and desire to avoid ASAE dates to</p>	<p><b><i>MOTION:</i></b> <i>To approve Key West, FL location as led by Executive B. Lolley and assisted by A. Mays (OK).</i></p>

<p><b>GENERAL BUSINESS</b></p>          <p><b>ADJOURNMENT</b></p>	<p>improve State attendance.</p> <p><b><u>General Business:</u></b> Accolades noted to Council for maintaining independence as a strong State Association group. Discussion of potential for leveraging some of the State association projects presented earlier today for all Council member benefit. States that presented will relay possibilities to Council Chair once vetted.</p> <p><b><u>Adjournment</u></b> There being no further business the meeting adjourned at 11:05 a.m. EST.</p>	
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Respectfully submitted:  
*Sarah Myers, CAE*  
Secretary / Treasurer