

COUNCIL OF STATE HOME CARE ASSOCIATIONS

Council of State Home Care Associations Annual Meeting (Andaz Hotel, Napa, CA)

Record of Minutes

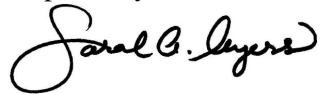
Date: 8/6/14	Members Present:	Chair V. Hoak(PA), Vice Chair J. Kelly(KS), Sec./Treasurer S. Myers(OR), D. Hoyt(CT), C. Buteas(NJ), P. Cobb(VT), C. Blumenthal(MT), D. Chaliros(CA), B. Lolley(FL), J. Cunningham(NY), W. Hebert(LA), T. Rogers(NC/SC), D. Knox(CO), J. Grimes(IL), N. Oliver(RI), A. Mays(OK), J. Lycan(OH), R. Hamon(TX)

AGENDA	DISCUSSION	ACTION / FOLLOWUP
Call to order	Chair Hoak called meeting to order at 8:34AM PST.	

MINUTES	Chair Hoak asked for the review of the 2013 Council annual minutes.	Minutes approved as presented by consensus.
FINANCE	July finances reviewed as presented. <ul style="list-style-type: none"> YTD Assets / Liabilities \$113,062.51 Net Income: \$23,177.33 Members were reminded that budget is on accrual basis. 	Motion to approve financial report as presented was seconded. Motion carried without objection.
OLD BUSINESS	Website <ul style="list-style-type: none"> Council may call Jen Haggerty at PHA for questions. Members encouraged to post their educational events Members encouraged to share their newsletters, tools, etc. 	
2014 RETREAT	Recap <ul style="list-style-type: none"> Content great Schedule with compressed time worked well Stipends were given to 3 states to attend Topic discussion for 2015: Leadership, Social Media, Relatable Presenters, Presentation Skill Building, Board Management, Value of Communicating a message; Strategic Planning (for industry), Special Interest Groups General discussion of clarity of mission of Council 	
NEW BUSINESS	2014 Election <ul style="list-style-type: none"> Past Chair Tetterton to lead 	

<p>NEW BUSINESS...CONT'D</p>	<p>Retreat 2015</p> <ul style="list-style-type: none"> • Location - Lake Placid, NY • Dates: TBD, possibly moved to later in August; J. Cunningham as host state will review hotel schedule, etc. and finalize dates • T. Rogers will lead sponsorship drive in 2015 and explore potential scholarship fund to assure all states are afforded ability to attend; N. Oliver to assist with sponsors and testimonials 	<p>Motion to hold 2015 retreat at Lake Placid, NY seconded. Without objection, motion carried.</p>
<p>OTHER BUSINESS</p>	<p>Discussion of recruitment of non-member states.</p> <p>Discussion of sponsor participation in Council Retreat sessions.</p> <p>Planning of future Council educational topics via teleconf. or webinar; association focus is desired. First topic to be dues structure (restructuring, modeling, pricing, etc.). State leading education effort will be responsible to host the presentation (PowerPoint), registrations, etc. Max of 1 hour for webinar.</p>	<p>D. Chalios volunteered to make calls to non-member states. Hoak will send out info to join via listserv and assist with calls.</p> <p>Need to set clear expectations for sponsors on what they receive/have access to for sponsoring.</p> <p>D. Hoyt to lead first webinar event on dues structures; C. Buteas and J. Grimes to assist.</p>
<p>NEXT MEETING</p>	<p>Saturday, October 18th dinner in Phoenix, AZ. Execs and Presidents will be invited.</p>	<p>J. Kelly to organize dinner in AZ. Myers to assist.</p>
<p>ADJOURNMENT</p>	<p>There being no further business, the meeting was adjourned at 9:32AM PST.</p>	

Respectfully submitted:



Sarah Myers, CAE
Secretary / Treasurer